

*Lucy D. Runkel*

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To Whom it May Concern:

I am more than happy to recommend Chloe Benjamin as a skilled academic and career counselor.

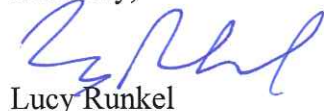
I hired Chloe in January of 2010 for a short-term position of Career Counselor at the SEIU UHW-West and Joint Employer Education Fund, and was pleased to be able to re-hire her for a second temporary assignment shortly thereafter. In both assignments, Chloe effectively provided career and educational advice and assistance to adult students in a wide variety of healthcare-related programs.

Chloe is skilled at researching academic and career resources for clients, evaluating transcripts, and developing detailed educational plans. She takes time to sit down with each student and listen to their individual needs and concerns. She has a wide knowledge base about the admission requirements of community colleges and four-year schools, and is able to explain these processes clearly to students at all levels. She has also contributed her knowledge of student financial aid services to update the Education Fund's workshop on this topic. She is extremely resourceful and has contributed a number of good ideas and suggestions for improving our programs and services.

Chloe manages her time well and is able to balance competing priorities. She is well-organized and can always be relied upon to meet deadlines and complete her tasks effectively. She holds herself to a very high standard of performance, and demonstrates impressive results.

Demonstrating strong interpersonal skills, Chloe gets along well with people from a wide variety of backgrounds, and has gotten excellent feedback from the students and educational partners she has worked with. She volunteers for additional assignments and has built solid working relationships with her co-workers and colleagues.

Sincerely,



Lucy Runkel